**VISA AND RESIDENCE PERMIT REGULATIONS**

The visa can be obtained from the Croatian Embassy or Consulate before entering the country. To get the student visa you need to present the letter of acceptance from the University.
When arriving in Croatia please ask the border custom officer to stamp the passport.
In case you do not enter Croatia with a student visa (even if you don’t need o¬ne for Croatia as a tourist) you cannot apply for a residence permit which entitles you to stay in Croatia for a longer period of time.

**TEMPORARY RESIDENCE PERMIT REGULATIONS:**

**► REPORT YOUR STAY – TOURIST VISA**
All prospective students who are not Croatian citizens are obliged to report their staying in Croatia to the police within 48 hours upon their arrival.
If you stay at a hotel or hostel, their staff will report for you.

You will need the following documents:
• Passport (stamped when entering Croatia)
• Form 8a – registration of residence
• A proof of accommodation (If you are renting an apartment, you should bring a proof of ownership or officially attested lease)

Students who are not obliged to possess a visa to enter the Republic of Croatia may stay in the Republic of Croatia for maximum 90 days within a period of 6 months, starting from the day of their first entry – Article 43(1) and (2) of the Aliens Act (Official Gazette No. 79/07 and 36/09).

**► THE FIRST TEMPORARY RESIDENCE PERMIT** should be requested at the competent diplomatic mission or consular post of the Republic of Croatia in your country (Article 48(1) of the said Act).

You will need the following documents:

* form A1 (<http://www.mup.hr/UserDocsImages/Dokumenti/stranci/Obrazac%201a.pdf>)
* 2 photos 3 x 3,5 cm
* Birth certificate (and photocopy)
* valid passport (and photocopy)
* documentation of at least 1000 kuna per month during the year
* a proof of accommodation in Zagreb (certified by Public Notary – javni bilježnik)
* health insurance valid in Croatia for at least 3 months
* confirmation of enrolment at a higher education institution in Croatia
* criminal background check from your national law enforcement agency

Students who already have the temporary residence permit and need to prolong it, have to submit their requests for prolongation one month before the expiry date of the permit at the latest.

**NOTE:**
All documents in a foreign language have to be translated and certified by a court interpreter for Croatian language

For additional information, a contact-person is:
**Mrs. Snježana Vitas**
**Tel. + 385 1 45 63 623**

**HEALTH INSURANCE**

All students have to be insured while staying in Croatia.

* You can buy insurance policy that covers your stay in Croatia
* You can apply for medical insurance at Croatian Medical Insurance Agency (HZZO):

Klovičeva 1, 01 2359-555 and 2359 502
• Please check information at: http://www.hzzo-net.hr/03\_03\_05\_eng.php
Maybe there is a convention between Croatia and your Country

You will need:

* form T2
* the photocopy of the first page of your passport and the visa page (temporary residence permit)
* a proof of accommodation (correct address)
* an identification number (OIB number)

The monthly cost is approximately 405 kunas

Students who need to choose their primary health care physician can contact **Multidisciplinary Counseling Service**

* Vera Musil, MD, PhD
* Tea Vukušić Rukavina, MD, PhD
* Dragan Soldo, MD
* Danko Relić, MD
* Martina Sokač-Grgec, nurse

ADDRESS: Šalata 4 (ground floor-left), 10 000 Zagreb

WORKING HOURS (Monday – Friday):

Even dates – afternoon: 1.00 p.m.-7.00 p.m.

Uneven dates – morning: 7.00 a.m.-1.00 p.m.

Phone (during working hours): 01 4590 297

Appointment booking: e-mail: studamb@mef.hr

*Requirements for medical consultation: vaccination card and relevant medical documentation.*

**OIB number**
OIB = personal identification number.
You will get it by the Police when registering your temporary residence in Croatia for the first time or at Tax Administration, Avenija Dubrovnik 32.
OIB field is a mandatory field in the School’s inf. system and the enrolment is not possible without it.