

UNIVERSITY OF ZAGREB SCHOOL OF MEDICINE

Plan of the course

Managment in Hospital Setting

Academic year **2016/2017**

I. COURSE AIMS

I. COURSE AIMS: The aim of this module is to inform students about principles, objectives and methods of management in hospital setting. This knowledge will empower them to participate in daily hospital practice management as an active participant

II. COURSE STRUCTURE

Course hours:

Lectures: 5

Seminar: 10

Practicum: 10

Total hours: 25

COURSE STRUCTURE Lectures (L): 5 h Seminars (S): 10 h Practicals (P): 10h Total: 25 h

III. PLAN OF THE COURSE AND COURSE SCHEDULE

BLOCKS OF THE COURSE

Number of blocks: 1

Block number	Start	End
1.	9.1.2017	27.1.2017

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Number of blocks: 1

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1.	9.1.2017	27.1.2017

BLOCKS OF THE COURSE SCHEME

Block 1

Date	Time	Group	Course hours type	Theme	Teaching staff
Friday 9.12.2016.	08:30-09:15; KBC, Edukacijski istok - 2		Lectures	Introduction - program, places, expectations	doc. dr. sc. Aleksandar Džakula
	09:15-10:00; KBC, Edukacijski istok - 2		Seminar	Introduction - program, places, expectations	doc. dr. sc. Aleksandar Džakula
	10:00-10:45; KBC, Edukacijski istok - 2		Practicum	Introduction - program, places, expectations	Damir Ivanković, pred.

Date	Time	Group	Course hours type	Theme	Teaching staff
	14:30-15:15; KBC, Edukacijski istok - 2		Practicum	Introduction - program, places, expectations	Damir Ivanković, pred.
Friday 16.12.2016.	08:30-09:15; KBC, Edukacijski istok - 2		Lectures	Inpatient/outpatient services	Natko Beck
	09:15-10:00; KBC, Edukacijski istok - 2		Seminar	Inpatient/outpatient services	Natko Beck
	10:00-10:45; KBC, Edukacijski istok - 2		Practicum	Inpatient/outpatient services	Natko Beck
	14:30-15:15; KBC, Edukacijski istok - 2		Practicum	Inpatient/outpatient services	Adis Keranović, dr. med.
Friday 23.12.2016.	08:30-09:15; KBC, Edukacijski istok - 2		Lectures	Health care professionals	doc. dr. sc. Aleksandar Džakula
	09:15-10:00; KBC, Edukacijski istok - 2		Seminar	Health care professionals	mr. sc. Renata Marđetko
	10:00-10:45; KBC, Edukacijski istok - 2		Practicum	Health care professionals	mr. sc. Renata Marđetko
	14:30-15:15; KBC, Edukacijski istok - 2		Practicum	Team work	Adis Keranović, dr. med.
Friday 13.1.2017.	08:30-09:15; KBC, Edukacijski istok - 2		Lectures	Management and Leadership	doc. dr. sc. Aleksandar Džakula
	09:15-10:00; KBC, Edukacijski istok - 2		Seminar	Management and Leadership	Maja Vajagić, dr. med.
	10:00-10:45; KBC, Edukacijski istok - 2		Practicum	Management and Leadership	Maja Vajagić, dr. med.
	14:30-15:15; KBC, Edukacijski istok - 2		Practicum	Quality assurance	Damir Ivanković, pred.
Friday 20.1.2017.	08:30-09:15; KBC, Edukacijski istok - 2		Lectures	Perfect hospital Reorientation - Healthy hospital	doc. dr. sc. Aleksandar Džakula
	09:15-10:00; KBC, Edukacijski istok - 2		Seminar	Perfect hospital Reorientation - Healthy hospital	Maja Lang Morović
	10:00-10:45; KBC, Edukacijski istok - 2		Practicum	Perfect hospital Reorientation - Healthy hospital	Maja Lang Morović

Date	Time	Group	Course hours type	Theme	Teaching staff
	14:30-15:15; KBC, Edukacijski istok - 2		Practicum	Hospital of the future	mr. sc. Senad Handanagić
Friday 27.1.2017.	08:00-09:30; KBC, Edukacijski istok - 2		Seminar	Managers, Professionals and Patients	Nika Pavić
	09:30-10:15; KBC, Edukacijski istok - 2		Seminar	Hospital of the future: "Perfect Hospital" - Students' presentations	mr. sc. Senad Handanagić
	10:15-11:00; KBC, Edukacijski istok - 2		Seminar	Hospital of the future: "Perfect Hospital" - Students' presentations	Adis Keranović, dr. med.

Lectures, seminars and practicals will take place at • University Hospital Centre Zagreb • Department for social medicine and organization of health care, School of Public Health Andrija Štampar, Medical School University of Zagreb *The classes will take place during “History taking and physical examination” from 9th December 2016. until 27th January 2017 - only Fridays

IV. EXAMINATIONS

Seminar – PP presentation of selected topics and essay on selected topic

Final written exam

Regular terms	Date
Winter	27. 01. 2017.
Summer	09. 06. 2017.
Autumn	08. 09. 2017.

Additional terms

1.

V./I. LIST OF LECTURERS AND TEACHING STAFF

1. prof. dr. sc. Aida Mujkić-Klarić
2. doc. dr. sc. Aleksandar Džakula
3. izv. prof. dr. sc. Selma Šogorić
4. izv. prof. dr. sc. Danijela Štimac

V./II EXTERNAL ASSOCIATES:

1. Natko Beck
2. mr. sc. Renata Marđetko
3. Maja Lang Morović
4. Maja Vajagić, dr. med.
5. Nika Pavić
6. Adis Keranović, dr. med.
7. Damir Ivanković, pred.
8. mr. sc. Senad Handanagić

V./III UNTENURED LECTURERS:

1. doc. dr. sc. Mirjana Kalauz

VI. LITERATURE

A. Obligatory

1. Goodwin, N., Gruen, R., & Iles, V. (2005). Managing Health Services (Understanding Public Health). Open University Press, 2005.
2. Black, Nick, and Reinhold Gruen. Understanding health services. McGraw-Hill Education (UK), 2005
3. Kovačić L, Zaletel-Kragelj L, editors "Management in health care practice", handbook, Hans Jacobs Publishing, Zagreb, 2008.
4. Bjegović V, Donev D., editors "Health systems and their evidence based development", handbook, Hans Jacobs Publishing, Beograd, 2004.,
5. Free Management Library. <http://www.managementhelp.org/>

B. Additional

According to selected seminar topic